

**Discovery Public School of Faribault
School Board Meeting Minutes
May 17, 2018 at 4:30 p.m.**

We believe all children can learn.

We believe a trusting, caring, and nurturing environment must pervade the entire school.

We believe in including as many children as possible in all of the learning opportunities.

We believe all of our actions should be consistent with our purpose and vision.

We believe students should be taught “how” to think, not “what” to think.

We believe the primary purpose of education is to teach children “how” to learn.

We believe children must take responsibility for and be actively involved in their learning.

The Board of Education of Discovery Public School of Faribault met for its regular board meeting at 4:30pm on Thursday, May 17th, 2018 in the Discovery Public School of Faribault’s cafeteria.

1. The meeting was called to order at 4:30 p.m. by Dan Weisser, Vice-Chair.

Roll call was called by Dan Weisser, Vice-Chair:

Members Present: Russ Kennedy-Chair; Dan Weisser-Vice-Chair;
Sheila Karn- Treasurer; Steven (Sam) Macklay; Dirk Wells;
Debby Whitehead, Kay Hammer; Jim Severson- Ex-Officio

Authorizer: Rhianon Sargent, ACNW

Guests: Erin Wanat, Indigo

2. **Approval of the Agenda:** *A motion was made by Kay Hammer to approve the agenda. The motion was seconded by Sheila Karn. Motion passed unanimously.*
3. **Approval of the Minutes:** *A motion was made by Steven Macklay to approve the agenda with the stipulation that the numbering will coincide with the Agenda numbers and will be done so consistently moving forward. The motion was seconded by Kay Hammer. Motion passed unanimously.*
4. **Analysis of the Bills:** no questions from Board Members.
5. **Citizen Participation:** N/A
6. **Reports:**

6.1 Director’s Report:

- 1.) Enrollment is at 64 students. 17 Middle Schoolers and 47 High School Students.
- 2.) Graduation is on May 31, 2018 at 5 p.m. at Paradise for the Arts Theatre. 8 Students are walking and 3 will not be.

- 3.) Last day of school is June 1, 2018. This is a Snow Day make up.
- 4.) Discovery School's first yearbook is out. Very well done!
- 5.) First session of Summer School starts on June 11, 2018 at 9:30 a.m.
- 6.) Cash on hand is \$134,204.00
- 7.) Summer Building Projects are: Floors in the Computer lab and English Rooms along with painting wherever needed.

6.2 Community: None

6.3 Finance: Jim talked with Brenda via phone and she relayed that the school looks very sound at this time. She sees no red flags. Brenda is planning to attend our Annual Meeting next month so the board can see the projected budget for 2019.

6.4 Academic Committee: (Dan Weisser, Dirk Wells and Jim Severson)- Students are finished with all the testing. Dan says the results look good and really close to 2017. He is pretty sure that we will make our goal with ACNW for the testing. He will update the board at the June 2018 meeting. Dan believes that each student made their best effort and were respectful during testing.

6.5 Environmental Education: Erin Anderson from ACNW informed the board that the Environmental Education Item should not be a list of what the teachers and students are doing, instead it should be what we are doing as a school/board to direct the school to be more environmentally aware. Science class went to Faribault Energy Park and learned a lot and found out how the park works and what it does to help the community. Sam is also writing the survey that is due in June for Audubon. The board inquired and is checking out if we are working with the Environmental Learning Plan that was made. Audubon is also hosting an Environmental workshop sometime in August.

7. Discussion Items:

7.1 ACNW Renewal Requirements: Rhianon Sargent from ACNW informed the board of what is needed/expected by the school for the new contract with our authorizer. Discovery Public School's contract ends June 30, 2019. The application deadline for the new contract is September 15, 2018. This will not coincide with our Annual Report time. They will not be due on the same day. In October/November 2018, a renewal team will come to see the school. Preliminary report should be available on January 7, 2019. The school board will have 10 days to read and give feedback. Contracts are either 1, 3 or 5 years.

7.2 Adopt-A-Highway: Mrs. Hanson is taking all Seniors to the Discovery Public School's adopted Highway in Nerstrand on May 18, 2018.

7.3 School's Succession Plan: Rod Haenke prepared a DPS leadership Transition Plan Proposal. It was handed out to the board. This is to ensure a smooth transition for when and if Jim Severson decides to retire from Discovery Public School. As the discussion around the board was made, the

board is leaning towards the first option as a plan. The board is taking the proposal home and will look it over more thoroughly.

8. Action Items:

8.1 School Board Elections: Sam Macklay and Dirk Wells positions were up for elections. Dirk Wells is not running for re-election. Sam Macklay was reelected with a vote of 13-0 and accepted the nomination to remain on the Discovery School's Board. The other vacant seat went to Heather O'Leary, Discovery's other SpEd Teacher. She was elected with a 12-0 vote. Heather O'Leary accepted her nomination to be a new member of the School Board with her first appearance at the June meeting. *Dan Weisser made a motion to accept both nominations for board members. Motion was seconded by Sheila Karn. Motion was passed unanimously.*

8.2 Jim Severson Summer School Contracts: The first session of summer school from June 11th – June 29th, 2018 from 9:30-12:00. The second session is on July 9th - 27th, 2018 9:30-12:00. *Sam Macklay made a motion to accept Jim Severson's Summer School Contract with Jim receiving \$1,500.00 per session. The motion was seconded by Kay Hammer. Motion was passed unanimously.*

8.3 SpEd Director Renewal Contract: Erin Wanat from Indigo explained to the board the proposed new contract between the school and Billie Ward from Indigo. The board would like it more clearly stated; the hours she will work, her duties, and how it will break down. The board would like to know that the school and students are getting the assistance the board will be voting and authorizing payment for. *A motion was made by Dan Weisser to table this item until a new contract is drawn up and presented at the June 21st meeting. Motion was seconded by Russ Kennedy. Motion was passed unanimously.*

8.4 2018-2019 School Calendar: *A motion was made by Sheila Karn to accept the new 2018-2019 School Calendar. The motion was seconded by Dirk Wells. Motion was passed unanimously.*

9. Adjournment:

Board members are reminded that our next board meeting is scheduled for June 21, 2018 at 4:30pm with the Annual meeting to follow at 6:00pm. *A motion was made by Russ Kennedy to adjourn. It was seconded by Dan Weisser. Motion passed unanimously.*

Respectfully submitted: Sheila Karn, Treasurer and Board Member.