

**Discovery Public School of Faribault
School Board Meeting Minutes
April 19, 2018 at 4:30 p.m.**

We believe all children can learn.

We believe a trusting, caring, and nurturing environment must pervade the entire school.

We believe in including as many children as possible in all of the learning opportunities.

We believe all of our actions should be consistent with our purpose and vision.

We believe students should be taught “how” to think, not “what” to think.

We believe the primary purpose of education is to teach children “how” to learn.

We believe children must take responsibility for and be actively involved in their learning.

The Board of Education of Discovery Public School of Faribault met for its regular board meeting at 4:30 p.m. on April 19, 2018 in the Discovery Public School of Faribault’s cafeteria.

1. The meeting was called to order at 4:30 p.m. by Russ Kennedy-Chair

Roll call was called by Russ Kennedy-Chair:

Members Present: Russ Kennedy-Chair; Dan Weisser-Vice-Chair;
Sheila Karn- Treasurer; Steven (Sam) Macklay;
Debby Whitehead, Kay Hammer; Jim Severson- Ex-Officio

Authorizer: N/A

Guests: Grant Wilson; Heartman Insurance

2. **Approval of the Agenda-** *A motion was made by Kay Hammer to approve to the agenda. The motion was seconded by Dan Weisser. Motion passed unanimously.*
3. **Approval of the Minutes-** *A motion was made by Dan Weisser to approve the minutes from March 15, 2018 School Board Meeting. The motion was seconded by Kay Hammer. Motion passed unanimously.*
4. **Analysis of the Bills:** no questions from Board Members.
5. **Citizen Participation:** N/A
6. **Reports:**
 - 6.1 Director’s Report:**
 - 1.) Discovery Public School’s enrollment is at 64 students. There are 17 middle schoolers’ and 47 High Schoolers’.
 - 2.) Cash on Hand is \$140,877.00.
 - 3.) On Friday, April 20, 2018 there is an all school field trip to the Minnesota Science Museum.
 - 4.) 2018 Graduation is scheduled for Thursday, May 31, 2018 at 5 p.m. at the Paradise Center for the Arts. Board Members are requested to attend.

6.2 Community: None

6.3 Finance: Jim and Russ met with Brenda Kes by phone and she does not see any red flags. She did want the Board to know that Wells Fargo increased the school's line of credit to \$36,500.

6.4 Academic Committee: (Dan Weisser, Dirk Wells and Jim Severson)- We are almost done with MCA testing. The Academic Committee has scheduled the NWEA testing due to our unexpected snowstorm. The NWEA test will be in the 1st week of May. Dan will also collect all the data for the MCA on a spreadsheet to show the results from previous to present.

6.5 Environmental Education: The staff and students are preparing for the whole school's field strip tomorrow to the Science Museum. The science class is waiting for the compost pile to thaw so they can work more on it.

7. Discussion Items:

7.1 Building Security Update: The Discovery Public School's security was upgraded over Spring Break. It made the front page of the Faribault News. We have a secured front door with more cameras. The staff can now keep a better on students when switching classes along with who is coming into the building.

7.2 Schools Succession Plan: Jim, Dan and Mr. Henke are still going over the plan. They will have an update at the next board meeting on the steps the board will have to take if and when Jim Severson retires as Director of the School.

7.3 Parent-Teacher Handbook: The Jim or Dan should get the information in about a week.

7.4 Data Privacy Practices: Jim went to a MDE workshop on Data Practices. He handed the board a sheet on Data Privacy Practices and asked the board to look at in and ask any questions they may have.

7.5 School Board Elections: The seats that are up for election are: Dirk Wells (Not seeking reelection) but Heather O'Leary, also from Special Ed will run. Steven Macklay is up for reelection and is running again. Sam did ask about the term limits on each position and there are no term limits.

7.6 Adopt-A-Highway Program: Clean up is scheduled for May 11, 2018. Dan is taking the seniors so that they have more volunteer hours for their resume.

8. Action Items:

8.1 Insurance Renewal: Grant Wilson from Heartman Insurance came to show the board how our insurance pricing will be for this school year. Grant also informed the board that we could add an additional \$1 million D & O. The board voted on this matter it was 2 for and 4 against.

Motion was not passed. Steve Macklay made a motion to accept the new insurance plan as is with the grand total \$13,019. Motion was seconded by Kay Hammer. Motion carried.

8.2 Revised FY2017-2018 School Calendar: Because of the extra snow days we added May 4th and June 3rd makeup contact days for the students. On June 3rd, no seniors are required to show. Steve Macklay made a motion to accept the revised 2017-2018 School Calendar. Motion was seconded by Sheila Karn. Motion passed unanimously.

8.3 SpEd Director Renewal Contract: Russ Kennedy made a motion to table the contract. Sheila Karn seconded it. The board unanimously tabled this contract. The board would like the hours more specifically defined in the contract.

9. Adjournment:

Board members are reminded that our next board meeting is scheduled for May 17, 2018 at 4:30p.m. A motion was made by Russ Kennedy to adjourn. It was seconded by Dan Weisser. Motion carried unanimously.

Respectfully submitted: Sheila Karn, Treasurer and Board Member.